

**OSTİM TECHNICAL UNIVERSITY
FACULTY OF ECONOMICS AND ADMINISTRATIVE SCIENCES**

**COURSE SYLLABUS FORM
2022-2023 SPRING**

GERM 101 Introduction to German I							
Course Name	Course Code	Period	Hours	Application	Laboratory	Credit	ECTS
Introduction to German I	GERM 101	1	3	0	0	3	4

Language of Instruction	English
Course Status	Elective
Course Level	Bachelor
Learning and Teaching Techniques of the Course	Lecture, Question-Answer, Teamwork, Grammar-Translation, Audio-Lingual, Structural Approach, Task-Based Approach

Course Objective
<p>Students taking Introduction to German I acquire basic daily speaking, reading, writing, listening and comprehension skills. Basic grammar, everyday phrases and culture are also taught. After successfully completing this course, the student can understand and use familiar, everyday expressions and simple sentences. They can answer questions about everyday situations such as shopping, traveling,</p>

Learning Outcomes
<p align="center">Students who successfully complete this course,</p> <ol style="list-style-type: none"> 1. Develops an awareness of German culture and geography. 2. Acquaints with definite, indefinite and negative articles (der, die, das). 3. Recognizes the German alphabet and basic rules of pronunciation. 4. Recognize simple and compound sentence structure and auxiliary verbs. 5. Knows the nominative and accusative forms of nouns with articles and can use them with basic verbs. 6. Can make introduction and greeting sentences and introduce himself/herself in a

simple way.

7. Can read, ask and answer basic texts about phone number, age, countries, nationality, language, occupation, hobbies, finding an address, daily routine

Course Outline

The course includes basic daily speaking, reading, writing, listening and comprehension skills. Basic grammar and phrases used in everyday language are also taught. Students:

Make plans using days, months, years and dates, understands invitations, responds positively or negatively, invites and plans meals.

Make simple determinations and responds to similar determinations.

Understands and speaks basic dialogues in written and spoken form when grocery shopping, ordering and paying in a restaurant, giving directions.

Can understand and talk about daily routine using expressions of hobbies, days and time.

Can ask and tell the time and know its formal and informal uses.

Can make sentences introducing family members using possessive pronouns and articles, understand oral expressions.

Can make sentences with simple phrases about being late and apologizing.

Recognize numbers between 0-1,000.

Know how to create an e-mail and profile.

Know question pronouns and can understand text by asking a question.

Can form and answer yes-no questions.

Weekly Topics and Related Preparation Studies

Weeks	Topics	Preparation Studies
1	Language skills : Asking and Giving Phone Number and E-Mail Spelling the Alphabet Vocabulary : Numbers up to 20 Countries and Languages Grammar : -	Countries and Languages Numbers and Alphabet (Netzwerk A1.1, Chap 1)

2	<p>Language skills : Greetings and Farewell, Introducing Yourself and Others</p> <p>Vocabulary : -</p> <p>Grammar : Question Pronouns Declarative Sentences, 1st, 2nd and 3rd Person Singular Pronouns Verb Conjugations</p>	<p>Question Pronouns Declarative Sentences, 1st, 2nd and 3rd Person Singular Pronouns, Verb Conjugations</p> <p>(Netzwerk A1.1, Chap 1)</p>
3	<p>Language Skills : Talking About Hobbies Make an appointment</p> <p>Vocabulary : Hobbies Days of the Week</p> <p>Grammar : Artikel (<i>der, die, das</i>), 1st, 2nd and 3rd person plural pronouns and verb conjugations, Yes/No Questions,</p>	<p>Hobbies, Days of the Week, Artikel (<i>der, die, das</i>), 1st, 2nd and 3rd person plural pronouns and verb conjugations, Yes/No Questions</p> <p>(Netzwerk A1.1, Chap 2)</p>
4	<p>Language Skills : Talking about Work, Occupations and Working Hours, Creating a Profile on the Internet, Stresses on Question and Answer Sentences</p> <p>Vocabulary : Numbers after 20, Occupations, Months and Seasons</p> <p>Grammar : Plural forms of nouns, Verbs (<i>haben, sein</i>)</p>	<p>Numbers after 20, Occupations, Months and Seasons Plural forms of nouns, Verbs (<i>haben, sein</i>)</p> <p>(Netzwerk A1.1, Chap 2)</p>

5	<p>Language Skills : Visual-Text Matching Long and Short Vowel Letters</p> <p>Vocabulary : Places and Buildings, Public Transport</p> <p>Grammar : Definite articles (<i>der, das, die</i>), Positive indefinite articles (<i>ein, eine</i>), Negative Indefinite Articles (<i>kein, keine</i>)</p>	<p>Places and Buildings, Public Transport Definite articles (<i>der, das, die</i>), Positive indefinite articles (<i>ein, eine</i>), Negative Indefinite Articles (<i>kein, keine</i>)</p> <p>(Netzwerk A1.1, Chap 3)</p>
6	<p>Language Skills : Asking for Address and Giving Directions</p> <p>Vocabulary : Directions</p> <p>Grammar : Formal Imperative Tense with <i>Sie</i></p>	<p>Directions Formal Imperative Tense with <i>Sie</i></p> <p>(Netzwerk A1.1, Chap 3)</p>
7	<p>Language Skills : Make a dinner invitation</p> <p>Vocabulary : Meals Food and drink</p> <p>Grammar : Basic constituent order Accusative case Verbs with Accusative case</p>	<p>Meals Food and drink Basic constituent order Accusative case Verbs with Accusative case</p> <p>(Netzwerk A1.1, Chap 4)</p>
8	<p>MIDTERM EXAM</p>	

9	<p>Language Skills : Shopping Dinner Conversation, Understanding the text by asking questions (<i>W Fragen</i>), Special Letters (<i>Umlaute: ä, ö, ü</i>)</p> <p>Vocabulary : Workplaces, Food Related Occupations, Grocery Shopping, Food and Drink</p> <p>Grammar : -</p>	<p><i>W Fragen</i> Special Letters (<i>Umlaute: ä, ö, ü</i>) Workplaces, Food Related Occupations, Grocery Shopping, Food and Drink</p> <p>(Netzwerk A1.1, Chap 4)</p>
10	<p>Language Skills : Asking and Telling the Time Letter "r"</p> <p>Vocabulary : Daily Routines, Hours, Times, Family</p> <p>Grammar : Hours and Time (<i>am, um, von...bis</i>), Possessive Adjectives</p>	<p>Daily Routines, Hours and Time, Family Possessive Adjectives</p> <p>(Netzwerk A1.1, Chap 5)</p>
11	<p>Language Skills : Make an appointment Making an Appointment on the Phone, Being Late and Apologising</p> <p>Vocabulary : Punctuality</p> <p>Grammar : Compound Structured Sentences, Auxiliary Verbs (<i>Modalverben</i>)</p>	<p>Compound Structured Sentences, Auxiliary Verbs (<i>Modalverben</i>)</p> <p>(Netzwerk A1.1, Chap 5)</p>

12	<p>Language Skills :</p> <p>Vocabulary :</p> <p>Grammar :</p>	<ul style="list-style-type: none"> - Instructions and health tips - Health and professions - Home remedies - Modal Verbs : "<i>sollen, müssen, nicht dürfen, dürfen</i>" <p>(Netzwerk A1.2, Chap 6)</p>
13	<p>Language Skills :</p> <p>Vocabulary :</p> <p>Grammar :</p>	<ul style="list-style-type: none"> - Sightseeing, holidays and destinations - Weather - Pronouns : <i>man</i> <p>(Netzwerk A1.2, Chap 6)</p>
14	Language Practices	-
15	Language Practices	-
16	FINAL EXAM	

Textbook (s)/References/Materials:

Textbook:

Stefanie, D, Rusch, P, Schmitz, H, Sieber, T, 2011, *Netzwerk Kurs- und Arbeitsbuch A1, Teil 1* , Langenscheidt KG, Berlin und München.
ISBN 978-3-12-606131-5

Supplementary References:

Billina, A, Bill, L M, Techmer, M, 2021, *Deutsch üben - Wortschatz & Grammatik A1*, Hueber Verlag, Ismaning.
ISBN 978-3-19-397493-8

Höldrich B, 2017, *Deutsch üben - Lesen & Schreiben A1*, Hueber Verlag, Ismaning.
ISBN 978-3-19-477493-3

Gottstein-Schramm B, Kalender S, Specht F, Duckstein B, 2021, *Deutsch als Fremdsprache / Übungsgrammatik A1-B1*, Hueber Verlag, Ismaning.
ISBN 978-3-19-031555-0

Assessment		
Studies	Number	Contribution margin (%)
Attendance		10
Lab		
Classroom and application performance grade		
Field Study		
Course-Specific Internship (if any)		
Quizzes / Studio / Critical		
Homework		30
Presentation		
Projects		
Report		
Seminar		
Midterm Exam/Midterm Jury		
General Exam / Final Jury	1	60
	Total	100
Success Grade Contribution of Semester Studies		40
Success Grade Contribution of End of Term		60
	Total	100

ECTS / Workload Table			
Activities	Number	Duration (Hours)	Total Workload
Course hours (Including the exam week: 16 x total course hours)	16	3	48
Laboratory			
Application			
Course-Specific Internship			
Field Study			
Study Time Out of Class	16	3	48
Presentation / Seminar Preparation			
Projects			
Reports			
Homework	4	4	16
Quizzes / Studio Review			
Preparation Time for Midterm Exam / Midterm Jury	1	4	4
Preparation Period for the Final Exam / General Jury	1	4	4
	Total Workload/25 hours		(120/25 = 4.8)
	ECTS		4

Relationship Between Course Learning Outcomes and Program Competencies						
No	Learning Outcomes	Contribution Level				
		1	2	3	4	5
L01	Develops an awareness of German culture and geography.					X
L02	Acquaints with definite, indefinite and negative articles (der, die, das).					X
L03	Recognizes the German alphabet and basic rules of pronunciation.					X
L04	Recognize simple and compound sentence structure and auxiliary verbs.					X
L05	Knows the nominative and accusative forms of nouns with articles and can use them with basic verbs.					X
L06	Can make introduction and greeting sentences and introduce himself/herself in a simple way.					X
L07	Can read, ask and answer basic texts about phone number, age, countries, nationality, language, occupation, hobbies, finding an address, daily routine.					X

Relationship Between Course Learning Outcomes and Program Competencies									
No	Program Competencies	Learning Outcomes						Total Effect (1-5)	
		LO 1	LO 2	LO 3	LO 4	LO 5	LO6		LO7
1	Have advanced theoretical and up-to-date knowledge in discipline-specific areas such as international trade, finance, logistics, and general business and international business such as economics, marketing, management, accounting.	X	X	X			X	X	5
2	Evaluate, follow, absorb and transfer new information in the field of international trade.				X	X	X	X	4
3	Conduct market research, carry out projects and develop strategies for a business to open up to international markets.			X			X	X	3
4	Use knowledge of national and international trade law and legislation in the management of international commercial operation processes.		X	X	X		X	X	5
5	Work independently and within an organization, using the knowledge and skills acquired in the field and adopting continuous learning.	X	X				X	X	4
6	Have the ability to apply her theoretical knowledge in real life, with the experience she will gain through practice in departments such as marketing, accounting, foreign trade, finance, logistics.		X	X	X	X		X	5
7	Have the theoretical knowledge to carry out export, import, customs clearance, logistics, taxation and other international trade activities within the scope of global and regional commercial and economic organizations.	X		X			X	X	4
8	Can develop a business idea, commercialize the business idea, and design and manage their own venture using their entrepreneurial knowledge.	X					X	X	3
9	Using strategic, critical, innovative and analytical thinking skills, actively take part in the decision-making processes of the enterprise in the field of foreign trade and finance.	X				X	X	X	4
10	Act in accordance with ethical values, respectful to the environment, social and	X	X				X	X	4

	universal values in all activities it will carry out in its field.								
11	Have the skills to follow up-to-date information at national and international level, to gather information about field, and to communicate with international institutions / organizations using her/him knowledge of English.	X	X			X	X	X	5
12	Gain professional competencies to take charge in national and international businesses, public and private sector organizations	X	X			X	X	X	5
13	Can evaluate the problems and conflicts encountered in all areas related to international trade from different perspectives with a holistic approach and produce value-based solutions.	X	X			X	X	X	5
Total Effect									56

Policies and Procedures	
Web page:	https://www.ostimteknik.edu.tr/uluslararasi-ticaret-ve-finansman-bolumu-209 https://www.ostimteknik.edu.tr/international-trade-and-finance-232
Exams:	The exams aim at assessing various dimensions of learning: reading, writing, listening and comprehension skills.
Assignments:	Assignments counts 30 % of the total grade. They have to be done every week and upload to the online learning platform OTUZEM. By any excused misses please inform be before and send me the Assignments in 3 days.
Missed exams:	Any student missing an exam needs to bring an official medical report to be able to take a make-up exam. The medical report must be from a state hospital.
Projects:	Not applicable
Attendance:	Attendance requirements are announced at the beginning of the term. Students are usually expected to attend at least 70% of the classes during each term. Attendance is also included in the overall grade with 10%. Students are expected to participate orally in class, to do exercises, to ask the necessary questions in case of uncertainty and so on.
Objections:	If the student observes a material error in his/her grade, he/she has the right to place an objection to the Faculty or the Department. The claim is examined and the student is notified about its outcome.

